

**Meeting Room Rental Agreement:**

- The lessee must be a Crestone Ridge or the Villas At Crestone Ridge homeowner, in good standing, of at least 21 years of age. The lessee must be on site during the entire rental function.
- The lessee must submit a damage deposit and cleaning fee check for \$100 at least 24 hours prior to the beginning of the contracted rental period. Make all checks payable to the Crestone Ridge HOA. Place the completed form along with a check in the mailbox slot located on the front porch of the community center adjacent to the front door.
- The damage deposit and cleaning fee will only be refunded after a walkthrough of the facility by the Lessee and a member of the Homeowners board prior to and at end of function.
- Lessee assumes full responsibility for guests when alcohol is available and/or served. The Lessee assumes responsibility that NO one under the age of 21 will be served or consume alcoholic beverages. Anyone intoxicated will not be permitted to drive home when leaving the event.
- It is the responsibility of the Lessee to clean up the facility and return these areas to the condition they were in prior to the start of the function. The Homeowners board/s reserves the right to withhold the damage deposit if they feel the condition of the facilities at the end of the rental period does not warrant a refund.
- Understand that facility maintenance takes precedence over the availability of facility use.

***I have read and understood this rental contract and agree to the terms. I represent that I will be present at these facilities during its use by my guests, and are to use due care to ensure that said regulations are enforced by myself and my guests during the time I am renting these facilities. I further realize the ramifications of the failure to abide by the contractual requirements.***

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name & phone number \_\_\_\_\_

Email (required) \_\_\_\_\_

Address (required) \_\_\_\_\_

Reservation date & time (required) \_\_\_\_\_

Reservation details (required) \_\_\_\_\_